

ACADEMIC PROGRAMME DEVELOPMENT AT UB

Gomotsegang Pule

Centre for Academic Development

Academic Programme Review Unit


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Criteria for assessment of new programmes at UB

- 1. Need and sustainability-** does the programme address issues of:
 - Socio-economic needs of the country
 - Employment/self employment
 - Programme currently available at UB and other institutions
 - Student enrolment for at least first four intakes
 - Market research by the department


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- **Alignment with the vision, mission, values and strategic plan of UB-**
How does the programme support:
 - UB vision, mission and values
 - The UB strategic plan priority areas
 - The diversity of learners with prior life and learning experiences
 - Equivalence of experience of all learners

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- **Programme design factors-** these include:
 - The rationale for the programme
 - Articulation possibilities
 - Other programmes already being offered
 - Consultation with other departments
 - GEC requirements/Graduate employability strategy/Digital scholarship strategy
 - Professional accreditation bodies

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- **Learning, teaching and assessment strategy-** details on:
 - The learning and teaching strategy
 - Teaching methods, mode of delivery and materials development
 - Academic support initiatives
 - Monitoring student progress, evaluating programme impact and improvement
 - Maintaining quality of teaching and learning

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- **Student recruitment, admission and selection-** specify:
 - Admission requirements
 - Selection criteria
 - Recognition of prior learning
 - Widening access and participation
 - Enrolment plan

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- **Programme regulations-** clearly articulated programme regulations
 - Verify compliance to the regulations

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- **Resource plan-** availability/adequacy of :
 - **Learning and teaching facilities**
 - **Laboratory and special equipment**
 - **Academic staff profile**
 - **Programme coordinator is trained to provide leadership**
 - **Academic staff competencies and skill relevant for the programme**
 - **Workload allocation**
 - **Compliance measures-** health, occupational safety

Process-New Program

- **Step 1-Preliminary proposal-**
- Need for the programme, contribution to UB vision, mission, Vision 2016, departmental and faculty strategic plans
- Rationale for the programme
- Programme coordinator
- Head of department
- Departmental Board and other stakeholders
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Process-New Program (Cont.)

- **Step 2- formal proposal review and approval**
- **Programme advisory board**
- **Faculty executive**
- **Faculty board**
- **Development support**
- **APRU**
- **Library services**
- **Academic services**
- **Financial services**

Step 3

- Academic Policy Review and Planning committee
- Senate
- Council

Guide to New Program Development/Revision

- **Cover Sheet- consultation sheet**
- **General information**
- **Need and sustainability**
- **Alignment with vision, mission and strategic plans**
- **Programme design factors**
- **Programme regulations**

Guide to New Program Development (Cont.)

- Learning, teaching and assessment strategy
- Student Recruitment, admission and selection
 - Resource plan
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Course Documentation

A template is provided that includes
General course information:

- Title
- Course code
- Credit value
- Level
- Length of course
- Type of course- core/optional
- course requirements

Other Documentation

- **Aims**
- **Rationale**
- **Course synopsis**
- **Learning objectives**
- **Teaching methods**
- **Methods of assessment**
- **Textbooks/Readings**
- **Other resources**
- **Course outline**

Advisory Groups

- **CAD/APRU**
- **DVC(AA) Office**
- **Library**
- **Institutional Planning**
- **Academic Services**
- **Financial services**



THANK YOU FOR YOUR
ATTENTION.